



The National Koi Show Association Rules

Version 1.0 Approved, January 2026.

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1. Election & Retirement of Officers

- a. The election or confirmation of officers will take place yearly during a National Show Committee meeting. This meeting will take place within five-months of that year's National Show taking place.
- b. The term of office for any National Koi Show officer shall be yearly.
- c. The National Show Committee will each year propose a vote of confidence in the outgoing Show Chairman continuing in the role for the following year. If the vote is not carried unanimously, or the previous Show Chairman does not wish to continue, a vote will be held by the National Show Committee between all interested candidates.
 - i. Preference for Show Chairman will be given to candidates who have previously served at least one year as an officer of the National Show Committee
 - ii. The successful candidate for Show Chairman will be elected by the Officers on the National Show Committee.
- d. The Chairman, vice Chairman or another committee officer (in absence of the chair) of the National Koi Show will discuss with all existing officers if they wish to remain in post. If the officer wishes to remain in place and with the backing of the Chairman the officer will remain in place for the following year.
- e. If an officer stands down during the year, a temporary officer can be appointed by the committee. The vacancy will then be advertised for the following years National Show Officers position.
- f. If an officer wishes to stand down at the end of their term, then the vacant position should be advertised widely.
- g. Applications for the vacant position will be considered by the remaining committee officers. The committee will form a decision and all candidate will be informed by a member of the committee if they have been successful or not.

2. Resignation of Officers

- a. Any Officer may resign by giving notice to the Chairman of their wish to resign.
- b. The Chairman may resign by giving such notice to the Vice Chairman and/or the Secretary.
- c. Any Officer who resigns for any reason shall immediately vacate their office and give up to the Secretary or as directed, all assets belonging to the National Koi Show in their possession or care.

- d. If an Officer dies, resign, be removed or otherwise become incapable of acting, the Committee shall proceed to temporarily fill the vacancy until the after the next National Koi Show, where the vacancy will be advertised.

3. The Committee

- a. The affairs of the National Koi Show shall be managed by the Committee
- b. A full list of officers that make up the committee will be communicated to the Patrons and Members on a yearly basis.
- c. The Committee shall be the sole negotiating body of the National Koi Show and shall:
 - iii. Meet on a regular basis, online or in person.
 - iv. Without restriction be responsible for the regular and financial business of the National Koi Show
 - v. May make, repeal or amend any Sub-Rule, Regulation or Standing Order, consistent with the National Show Rules and Constitution, whenever expedient for the proper administration
 - vi. Be responsible to the Patrons and Members of the National Koi Show for:
 - 1. Carrying out the decisions of the Annual General Meeting
 - 2. Taking any action considered necessary in the interests of the National Koi Show
 - vii. No person, organisation, company, charity or activity in the name of or representing the National Koi Show in any way may commence or continue without the approval or continuing approval of the Committee

4. General Meetings

- a. An Annual General Meeting (AGM) of the National Koi Show shall be held in each calendar year between the time period of July to September at such time and place (physical or virtual/online) as the Committee shall decide.
- b. The Committee may also decide to hold the AGM by way of an online ballot which may either replace or complement the online or physical meeting. The meeting shall be for the following purposes:
 - a. To receive apologies for absence
 - b. The Minutes of the previous AGM will be completed and available within 3 months of the AGM. Copies will be made available to all Patrons and Members
 - c. Copies will also be made available at the following AGM where the Chairman shall propose that they be accepted as read
 - d. Any matters arising from the Minutes other than specified in the agenda
 - e. To receive the report of the Chairman and/or Vice Chairman
 - f. To receive the report of the Secretary with particular reference to any important correspondence
 - g. To receive the report of the Treasurer and to approve the Independently Examined Balance Sheet and Accounts for the financial year ending the 31st of January preceding the Annual General Meeting
 - h. To deal with any business or suggestions that may be properly brought before the meeting by a notice specifying the nature of the business and emailed to the Show Committee thirty-one clear days before the meeting
 - i. The proposer must either be a Patron or a Member.
- c. The National Koi Show Committee can call and Extraordinary General Meeting (EGM) if they feel there is a need to.

- i. Notice of an EGM must be communicated to Patrons and members at least 2 weeks before the date of the EGM.
 - ii. The notice of an Extraordinary General meeting shall specify the exact nature and purpose of the business to be transacted
- d. No business may be transacted at an EGM other than that specified in the notice or agenda

5. Procedure at General Meetings

- a. All Patrons for the first two years (2026-2027) and all Members may attend General Meetings in accordance with these Rules and such meetings shall be controlled by the Chairman in the exercise of their authority as accepted by common practice and general law.
- b. The Chairman of the National Koi Show shall be the Chairman of every General Meeting, or if absent twenty minutes after the start of the meeting the Officers may choose one of their number or a Committee Member to act as Chairman for that meeting. In the event of no such Officers being present, the meeting is to be postponed and reconvened at a later date
- c. On a majority vote of the Full Members or Patrons present, the Chairman may adjourn the meeting from time to time and from place to place as shall be agreed. No notice shall be given of an adjourned meeting, which may then only complete the business that might have been transacted at the meeting from which the adjournment took place, provided this is held within thirty days.

6. Voting

- a. Voting at any meeting shall be on a show of hands, or if online, by similar means. The result shall be declared by the Chairman on the number of votes cast as follows:
 - i. Annual General Meeting - a simple majority
 - ii. Extraordinary General Meeting – a simple majority except for the Rule - Dissolution of the National Koi Show
 - iii. Committee Meeting - a simple majority
 - iv. Online voting if available, is acceptable and will be added to the votes cast at the meeting.
 - v. The Chairman of any meeting shall not have a vote unless there is a tie in which case, they shall be entitled to a casting vote

7. Quorum

- a. The number of patrons or members who must be present (personally or online) at any meeting to permit the transaction of business shall be:
 - i. AGM and EGM– no less than 10 patrons, members or officers
 - ii. Committee Meeting – no less than a third of the officers
- b. If a quorum is not present at the start of a meeting, the Chairman must call for a vote amongst those present to decide if the meeting should continue.

8. Subscriptions

- a. The annual subscription for The Membership shall be determined by the National Show Committee
- b. The subscription shall be payable on application for membership and thereafter without demand shall be renewable at the rate determined by the National Show Committee for the following membership year
- c. Any person applying to join The National Show Membership scheme during any membership year shall pay the full annual rate

9. Financial Year

The financial year of the National Koi Show shall be from 1st February each year until the 31st of January the following year, in line with the VAT year

10. Funds

- a. The funds of the National Koi Show shall be deposited in the name of the National Koi Show at a financial institution or otherwise securely invested as from time to time the Committee may authorise, and shall only be used in connection with the function and activities of the National Koi Show
- b. The administration of the National Koi Shows bank accounts/funds shall be undertaken by the Treasurer through the process of Electronic Banking.
- c. Transfers and payments drawn on or against the account shall be dealt with and approved by the Treasurer and committee approved named account holders
- d. Any person who was or is bankrupt, makes any arrangement or composition with his/her creditors generally or has High Court or County Court judgements registered against them, is prohibited from being the National Koi Shows Treasurer
- e. The borrowing of money either for the purposes of the National Koi Show, or from the National Koi Show for any private or commercial reasons, shall not be permissible.

11. Contractual Liability

- a. The Committee may delegate its authority in writing to its Patrons or Members for work to be done or for contracts to be placed with suppliers for and on behalf of the National Koi Show. Such Members acting as agents the National Koi Show for this purpose shall be entitled to indemnity out of The National Koi Show funds

12. Copyright

- a. All written and published matter of the National Koi Show, the artistic work of its badge and particularly the National Koi Show Logo which are used for a variety of purposes, are the copyright of the National Koi Show, and may not be reproduced without the express permission of the Committee.

13. Equipment

- a. All equipment is owned by the National Koi Show on behalf of all Patrons and Members.

14. Personal Liability

- a. Neither the National Koi Show or any representative thereof shall be liable:
 - i. For the actions of any Patron or Member
 - ii. To any Patron, Member or other person for the loss or damage of any property nor for any injury sustained while attending any meeting or other activities the National Koi Show are responsible for.
 - iii. The National Koi Show may arrange such insurance as is deemed adequate to indemnify any of the Committee Members personally against loss, damage, or liability incurred by the National Koi Show in any way. The arrangement for this insurance shall be the joint responsibility of the Secretary and the Treasurer
 - iv. In the event that the general public will attend a Show or any activity of the National Koi Show organise a notice to disclaim such liability shall be prominently displayed on entrance or otherwise made known, and suitable third-party insurance to indemnify the National Koi Show against any loss, damage, or injury

to the general public shall be contracted by the National Koi Show responsible for the activity

15. Press and Promotions

- a. Members of the press shall not be allowed to attend any General Meetings of the National Koi Show unless specifically invited by the Committee and any press reports or releases must be approved by the Committee
- b. No advertising or promotional activities for other shows or events organised by other groups will take place at the National Show unless prior agreement with the Show Chairman.

16. Discussions

- a. No party political, racial, sectarian, religious or any matter likely to provoke a breach of the peace shall be raised or allowed at any event or meeting hosted by the National Koi Show. If incidents occur, a committee member has the right to eject you from the meeting or event.

17. Dissolution of the National Koi Show

- a. The National Koi Show may be dissolved at any time in the event that:
 - i. The number of mandatory officers cannot be filled
 - ii. The National Koi Show funds become unworkable to host the National Koi Show
 - iii. It's not practical to continue for any other reason

The first resolution to affect dissolution shall be on the affirmative vote of disillusionment at an Extraordinary General Meeting convened for such specified purpose. Over 50% of the vote must support disillusionment, unless rule 17.a.i or 17.a.ii is the reason. If disillusionment is due to not enough mandatory officers or lack of funds, then:

- The Committee, or the remaining Officers as the case may be, shall then immediately proceed to realise the remaining assets of the National Koi Show for cash, and after discharge of all liabilities, shall pay the resulting cash in equal proportion to the then members and patrons.
- A final statement of the National Koi Show accounts with all books and supporting documents shall be made available to the Independent Examiner last appointed, and upon completion of all payments of the resulting cash the National Koi Show shall thereby be dissolved.